



PSSG 2023 Election of Office Bearers Meeting
MINUTES OF MEETING
6:00 PM Thursday, 8 June 2023
HPE Staffroom

1. Meeting Open

Meeting Opened By Shelley Nelson at 6:01 PM

2. Attendance & Apologies

Attended

Anita Filippini
Jodi P&C Bus Ops
Keith Shaw
Nathan Percy
Neil Popplewell
Phil Crouch
Shelley Nelson

Apologies

Nicole Crouch
Rachel Redpath

Other Attendees - Mari Low, Damian Pyne, Andy Hatfield & Monica Melgar

Attachments

[2023 P&C Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous Election of Office Bearer's Meeting

Attachments

[2022-03-15 Minutes - PSSG Annual Election of Office Bearers.pdf](#)

Motions

The minutes of the meeting held on 15 Mar 2022 were a true and accurate record.

Status: Carried **Mover:** Shelley Nelson **Seconder:** Keith Shaw

Attachments

[2022-03-15 Minutes - PSSG Annual Election of Office Bearers](#)

4. Business arising from the minutes of the previous Election of Office Bearer's Meeting

NIL

5. PSSG Treasurer's Annual report

2022 Closing balance up by \$1,965 on 2021 financial statement - Sports awards night income & expenses major fundraiser.

Support provided for school sporting events

no expense completed for 3k budget towards coaching expenses

Attachments

[PSSG Financial Statement Jan-Dec22.pdf](#)

Motions

[Accept PSSG annual Treasurer's report as true & correct](#)

Status: Carried **Mover:** Keith Shaw **Seconder:** Neil Popplewell

6. PSSG Chairperson's Annual report

S Nelson presented report. Thanks given to outgoing PSSG Execs, N Popplwell & HPE staff.

Congratulations on a great year for the PSSG & best wishes to the 2023 committee & HPE team.

Attachments

[Chairperson annual report AGM Feb 2023.pdf](#)

Motions

[To accept Chairperson's annual report](#)

Status: Carried **Mover:** Shelley Nelson **Seconder:** Keith Shaw

7. Election of Officers/Executive Committee

N Popplewell spoke about the benefits of having the PSSG Sub-Committee but also acknowledging how busy many parents & families are. Would be great to have support to assist with some of the school sports events in particular the annual Sports Awards.

All Sub-Committee positions were declared vacant:-

2023 PSSG Chairperson - Nathan Percy self nominated - all in favour - elected

2023 PSSG Vice Chairperson - Monica Melgar self nominated - all in favour - elected

2023 PSSG Treasurer - Keith Shaw self nominated - all in favour - elected

2023 PSSG Secretary - Anita Filippini nominated by Shelley Nelson. Anita advised that she would like to share the role with Nicole Crouch - all in favour - elected

Motions

[To accept 2023 PSSG Sub-Committee Executives](#)

Status: Carried **Mover:** Neil Popplewell **Seconder:** Shelley Nelson

8. General Business

Last modified: 3/02/2024 4:32 PM

Sub-Committee Quorum - ratify Sub-Committee quorum for 2023, being 4 members of the P&C Association must be present (at least 2 Sub-Committee Executives) to enable formal sub-committee meetings to proceed. Motion to be moved.

Discussion on Rebel Rewards - due to time frame, awards need to be spend by 30th June 2023. Currently \$1,470.92 - purchase items for Sports Awards event - update Rebel contacts - P&C Bus Ops to complete asap

Next meeting dates to be discussed between Nathan & Neil with advice to PSSG Exec team

Motions

Sub-Committee quorum for 2023 being 4 members of the P&C Association must be present (with at least 2 Sub-Committee Execs) to enable formal sub-committee meetings to proceed.

Status: Carried **Mover:** Nathan Percy **Seconder:** Keith Shaw

Approve Rebel Reward purchases for \$1,470.92 to be spent before 30th June 2023

Status: Carried **Mover:** Jodi P&C Bus Ops **Seconder:** Keith Shaw

9. Applications for membership

2023 P&C Membership applications to be completed for new PSSG Sub-Committee Execs & members - to be accepted at next P&C General Meeting

10. Meeting Close

Meeting closed at 7:00 PM



Next Meeting

PSSG 2024 Election of Office Bearers

6:30 PM, Monday, 5 February 2024

HPE Staffroom

Motions Summary

#	Title	Mover	Seconder	Status
	The minutes of the meeting held on 15 Mar 2022 were a true and accurate record.	Shelley Nelson	Keith Shaw	Carried
	Accept PSSG annual Treasurer's report as true & correct	Keith Shaw	Neil Popplewell	Carried
	To accept Chairperson's annual report	Shelley Nelson	Keith Shaw	Carried
	To accept 2023 PSSG Sub-Committee Executives	Neil Popplewell	Shelley Nelson	Carried
	Sub-Committee quorum for 2023 being 4 members of the P&C Association must be present (with at least 2 Sub-Committee Execs) to enable formal sub-committee meetings to proceed.	Nathan Percy	Keith Shaw	Carried
	Approve Rebel Reward purchases for \$1,470.92 to be spent before 30th June 2023	Jodi P&C Bus Ops	Keith Shaw	Carried