




ASG General Meeting
MINUTES OF MEETING
6:00 PM Monday, 19 February 2024
S Block Staffroom


PATRICK SHEEHAN
SECRETARY
ASG
18/03/24

1. Meeting Open

Meeting Opened By Karalyn Herse at 6:07 PM

2. Attendance & Apologies

Attended	Apologies
Adrian Sands	Jodi P&C Bus Ops Manager
Carl Smith	Nicole Crouch
Jacqueline Parker	Suzanne Morris
Karalyn Herse	
Nicole Lucas	
Patrick Sheehan	

Other Attendees - Montana Woolnough

Attachments

2024 P&C Membership Application Renewal.pdf

3. Confirmation of the minutes of the previous general meeting

Motions

240219-001 The minutes of the meeting held on 6 Nov 2023 were a true and accurate record.

Status: Carried **Mover:** Adrian Sands **Seconder:** Patrick Sheehan

Attachments

2023-11-06 Minutes - ASG General Meeting

4. Business arising from the minutes of the previous general meeting

Action Items

221107-272 investigate stock at Bunnings

check out Bunnings stock and ask Adrian what is suitable before we approach Bunnings for a donation, or possible purchase by AG Committee.

29/5/23 Items purchased from Bunnings. Discuss with Ag Leader on next steps for pot painting in conjunction with Bunnings workshop

28/8/23 Paint has been approved by Deputy Principal. Awaiting further action. Bunnings letter drafted.

6/11/23 Defer until 2024. Bunnings have agreed to facilitate the workshop & donate the stock. It is intended to conduct the workshop in early March. Letter to Bunnings to be sent in Feb. Adrian to follow up

19/02/24 Adrian Sands confirmed Bunnings donated \$100 gift voucher. It has not been allocated to a specific use as yet. Pot painting workshop materials - Letter to Bunnings for request for pot donations is yet to be sent. Workshop unlikely to be held in March 24. Confirmation required for Bunnings donations & then date for workshop with the intention of the painted pots available for Mothers Day stall.

Due Date: 18/03/2024 **Assigned To:** Adrian Sands

230220-278 Investigate possible chook tractor as raffle prize with Business Manager

29/5/23 Not able to provide as a raffle prize. Corey explained what a chook tractor was. Previous Ag committee discussed donating to the Riding for Disable charity - Ag leader. More details to come.

28/8/23 Riding for the Disable are keen to take up the opportunity to fundraise using the chook tractor. Follow up with what is needed to make this happen

06/11/23 Awaiting confirmation of what is required to be organised

19/02/24 Adrian has been consulting with the School's Business Manager to determine legal issues of donations. Late 2023, Riding for the Disabled indicated interest still in the donation. Gain further direction from the School's Business Manager.

Due Date: 18/03/2024 **Assigned To:** Adrian Sands

230828-316 Discussion at next ASG meeting in regards to transition from European bees to native Australian Bees

Discussion was not transition from European bees to native bees. It was to adopt native bees as well as European bees. In light of the Virola mite infestations in European bees. It would be wise to adopt native bees.

19/02/24 Adrian is investigating IDT constructions of the bee hive boxes & undertaking the 1 day Tim Heard course. Further action can not be taken without determining hive construction.

Carl presented information supporting the adoption of native bees & take up of actions to reduce Virola mite infestations. Information was presented on native bees & how FGSHS could adopt them. Additional activities could be building native bee boxes & bee friendly gardening. It was discussed that IDT may be prepared to build the bee boxes.

It was determined that investigations would be undertaken to develop the curriculum for native bee keeping. ASG determined to fund the purchase of the Australia Native Bee Book.

Adrian to investigate construction of the boxes with IDT & undertake the 1 day course with Tim Heard through PD. C Smith & A Sands to plan the curriculum design.

Due Date: 18/03/2024 **Assigned To:** Adrian Sands, Carl Smith

230828-317 Prepare curriculum documents for composting station

Carl Smith has researched composting stations through discussions with the manufacturer. He has identified a range of education materials that are useful to the establishment of a composting station as well as curriculum

design. Electronic and paper-based materials are available.

A letter has been drafted and is awaiting the Principal's signature to be sent to Bunnings requesting donation of the bins and materials to establish the composting station.

Carl discussed the concept of providing organic waste bins and an education campaign for the school to use organic waste bins correctly. Karalyn identified the Department of Environment & Science may have a support program for education on the circular economy.

Karalyn to investigate education programs from the Department of Environment & Science.

Carl to approach Brisbane City Council for donation of green bins.

Adrian Sands and Carl Smith to plan curriculum design.

19/02/24 Bunnings have not yet confirmed support for donation of composting bins. Carl Smith continuing to investigate access to the bins. Karalyn Herse has investigated education resources available from Qld Government. Curriculum design will occur when bins have been secured.

Due Date: 18/03/2024 **Assigned To:** Karalyn Herse, Adrian Sands, Carl Smith

231106-326 Adrian Sands to investigate the Principal's support for the letter to Mark Furner MLA.

19/02/24 Carl Smith has drafted a letter to meet with Mark Furner MP to discuss funding to Agriculture infrastructure.

Due Date: 18/03/2024 **Assigned To:** Adrian Sands, Carl Smith

5. Correspondence - inward and outward

NIL

6. Business arising from the correspondence

NIL

7. Treasurer's report and financial statement

Accept Nov & Dec23 & Jan24 financials

2024 ASG Budget - projects discussed, donation to school Ag department to support improvements & upgrades to farm equipment & infrastructure - donation for difference in grant funds received for digital reader & wand to add to sheep scales - budget approved

Attachments

ASG Treasurer Report Nov23.pdf

ASG Treasurer Report Dec23.pdf

ASG Treasurer Report Jan24.pdf

2024 ASG Budget.pdf

Motions

240219-002 Accept & approve Treasurer's reports for Nov23, Dec23 & Jan24.

Status: Carried **Mover:** Karalyn Herse **Second:** Patrick Sheehan

240219-003 Approve 2024 ASG budget

Status: Carried **Mover:** Karalyn Herse **Second:** Adrian Sands

240219-004 ASG to donate to the FGSHS AG Department \$3,000.00 to support improvements & upgrades to farm equipment & infrastructure.

Status: Carried **Mover:** Karalyn Herse **Second:** Adrian Sands

8. Ag Department report

Adrian presented the Ag department report.

2024 has seen 2 flood events already, resulting in minor damage.

3 new garden beds for Yr 7 Food & Fibre & for cotton growth trial

Successful in application for government grant for \$3k to add to our sheep scales, a digitail reader & wand. Request for ASG to donate \$872 to purchase these extra items. - discussed as part of 2024 budget

Ag staff update

Attachments

Ag Department Report Feb 2024_.pdf

9. General Business

9.1 2024 AG Student Representative, Montana Woolnough introduced herself to members present

9.2 Carl Smith has excess bee keeping equipment and has offered to donate equipment which the school needs for the farm. ASG members present thank Carl for his generosity.

10. Applications for membership

2024 P&C Membership forms to be completed for acceptance at the P&C AGM - Monday 25th March 2024 - applications completed

11. Meeting Close

Meeting closed at 7:26 PM

Next Meeting

ASG General Meeting

6:00 PM, Monday, 18 March 2024

S Block Staffroom

Actions Summary

#	Title	Assigned To	Due Date	Completed
221107-272	investigate stock at Bunnings	Adrian Sands	18/03/2024	
230220-278	Investigate possible chook tractor as raffle prize with Business Manager	Adrian Sands	18/03/2024	

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230828-316	Discussion at next ASG meeting in regards to transition from European bees to native Australian Bees	Adrian Sands, Carl Smith	18/03/2024	
230828-317	Prepare curriculum documents for composting station	Karalyn Herse, Adrian Sands, Carl Smith	18/03/2024	
231106-326	Adrain Sands to investigate the Principal's support for the letter to Mark Furner MLA.	Adrian Sands, Carl Smith	18/03/2024	

Motions Summary

#	Title	Mover	Seconder	Status
240219-001	The minutes of the meeting held on 6 Nov 2023 were a true and accurate record.	Adrian Sands	Patrick Sheehan	Carried
240219-002	Accept & approve Treasurer's reports for Nov23, Dec23 & Jan24.	Karalyn Herse	Patrick Sheehan	Carried
240219-003	Approve 2024 ASG budget	Karalyn Herse	Adrian Sands	Carried
240219-004	ASG to donate to the FGSHS AG Department \$3,000.00 to support improvements & upgrades to farm equipment & infrastructure.	Karalyn Herse	Adrian Sands	Carried